## TULSA COUNTY SHERIFF'S OFFICE COMPLAINT FORM

You have the right to make a complaint against any TCSO employee for improper conduct. The Tulsa County Sheriff's Office will perform a complete and thorough investigation, and you will be notified at the outcome of that investigation. If the allegations made herein are sustained, the Tulsa County Sheriff's Office can not release to you any information regarding the disciplinary action taken. The investigation may determine that the employee(s) acted properly or that there is not enough information to prove or disprove the allegations.

Please provide the requested information, which will be needed while reviewing the facts surrounding your complaint. Include as many details as possible and PLEASE PRINT.

## Complainant Information

Name: $\qquad$
(First, middle, last)
Address: $\qquad$
(Street address and Apt\# if applicable)
(City, State, Zip)
Birth Date: $\qquad$

Home Phone: $\qquad$

Other Phone:
[ ] Work [ ] Cell [ ] Friend

I wish to make a formal complaint regarding the conduct or actions of the TCSO employee(s) listed hereafter which occurred during an incident that took place:

On (Date): $\qquad$ at around (Time): $\qquad$
In the vicinity of (Location): $\qquad$

## My complaint involves:

Officer / Employee(s):
Badge Number(s): $\qquad$
Car Number(s): $\qquad$

## Witness Information

(1) Name: $\qquad$ Contact Phone: $\qquad$
(First, middle, last)
Address: $\qquad$
(Please provide complete address)
(2) Name: $\qquad$ Contact Phone: $\qquad$
(First, middle, last)
Address: $\qquad$
(Please provide complete address)

## Incident Details

Provide details about the surrounding circumstances and what was happening prior to the actions that have resulted in this complaint.
$\qquad$
$\qquad$
$\qquad$
$\qquad$

Provide details about what the person(s) you have identified did that caused you to file this complaint.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$ _ (You may attach additional pages, if necessary)

I understand that this document will be delivered to the Internal Affairs Unit of the Tulsa County Sheriff's Office and that they will have primary responsibility for performing a follow-up investigation. I declare and affirm that the statements made herein are complete, accurate, and true to the best of my knowledge and belief. I understand that attesting to false statements intentionally provided herein, may result in criminal and/or civil proceedings against me.

Furthermore, I agree to fully cooperate with the investigators and agree to appear at any civil or criminal proceedings, if necessary.

Date: $\qquad$ Attested To: $\qquad$

## Please return this form to:

## Tulsa County Sheriff's Office

 Internal Affairs Unit303 West $1^{\text {st }}$ Street
Tulsa, Oklahoma 74103
(Signature)

